



## Committee On Training

Patrick Henry Building – West Reading Room  
Richmond, VA 23219

### MINUTES

May 11, 2017

#### **Members Present**

Chief Jeffrey Brown  
Colonel Bobby Russell  
Major Matt Hanley  
Sheriff Anthony Roper  
Sheriff Vanessa Crawford  
Mr. Robert Soles  
Mr. Michael Doucette  
Mr. Edward Macon  
Chief Kelvin Wright  
Ms. Lisa Hernandez

#### **Members Absent**

Mr. Patrick Bridge  
Ms. Michelle Mosby  
Mr. Gilbert Smith  
Chief James E. Williams  
Mr. Scottie Williams

1. **Call to Order.**

Chief Brown called the meeting to order at 10:00 a.m.

2. **Approval of past minutes.**

Colonel Bobby Russell moved to accept the minutes from the meeting on May 11, 2017. Sheriff Vanessa Crawford seconded the motion. With no objections, the minutes were unanimously approved.

3. **Division Update.**

Ms. Teresa Gooch, Division Manager, pointed out two things: National Corrections Officer Week and National Peace Officers Memorial Day. A brief history of National Corrections Officer Week and the National Peace Officers Memorial Day was provided and Ms. Gooch thanked our officers for making the ultimate sacrifice.

Ms. Gooch also recognized her management team (Sharon Gray, Donna Michaelis and Sam Hoffman) and shared how their dedication and hard work has made changes and improvement in the past six years with DCJS. It was also shared that Sam Hoffman has announced his

retirement effective June 1, 2017. Ms. Gooch highlighted Mr. Hoffman's many accomplishments and dedication to DCJS.

Chief Jeffrey Brown thanked Teresa Gooch for the update and thanked her for sharing the news of Sam Hoffman's retirement.

4. **Old Business.**

Chief Brown stated there was no old business.

5. **New Business.**

The Committee was provided read ahead documents concerning the following:

- a. **Regulations** – Ms. Barbara Peterson-Wilson provided a summary of the status of the regulatory actions concerning 6VAC20-70 Rules Relating to Compulsory Minimum Training Standards for Noncustodial Employees of the Department of Corrections and VAC20-100 Rules Relating to Compulsory Minimum Training Standards for Correctional Officers of the Department of Corrections, Division of Adult Institutions (Please see the attachment for a detailed memo). Colonel Russell moved to accept the recommendation. Sheriff Crawford seconded the motion. The motion passed unanimously.
- b. **New and Revised Performance Outcomes** - Ms. Barbara Peterson-Wilson also provided a brief history of the proposed Performance Outcomes and how the impact affects each of the regulated entities. Ms. Peterson-Wilson also introduced representatives presenting on behalf of each of the Curriculum Review Committees.

**The following information was presented by the Jailor/Court Security CRC - Colonel Russell:**

**Performance Outcomes**

The following performance outcomes have been added to the training requirements for each of the fields.

- Identify applicable laws, definitions and background information related to terrorism.
- Identify behavior(s) and indicators of suspicious non-criminal and criminal activity that may alert law enforcement to acts of terrorism and identify resources capable of providing assistance.
- Identify common precursors associated with the production of hazardous devices accessible through legal and illegal means.
- Identify the impact of social media on today's terrorism activities.

**Performance Outcome numbering for each field**

- Civil Process Performance Outcomes 4.10 -4.13.
- Courtroom Security Performance Outcomes 4.9.- 4.12.
- Jailors Performance Outcomes 4.8. - 4.11.

### **Field Training**

The following revisions have been made to the field training requirements.

#### Civil Process Field Training 9.7 Policies

- The requirement to complete a terrorism awareness course has been removed.

#### Courtroom Security Field Training 9.10

- The requirement to complete a terrorism awareness course has been removed.

#### Jailor Field training 9.69

- The requirement to complete a specific course, AWR-160 Terrorism Awareness for Emergency First Responders has been removed.

The following information was presented by the Law Enforcement CRC - Major Hanley:

### **Performance Outcome 2.40 Arrest without a warrant**

- The reference to § 19.2-81 of the Code of Virginia and the Foote v. Commonwealth case are no longer relevant and the language has been removed.
- A specific reference to §19.2-81.6 arrest of an illegal alien without a warrant has been added.

### **Performance Outcome 4.16 Initial investigation of animal complaints**

- Language requiring the destruction of a threatening animal has been removed and language addressing officer's actions when dealing with an aggressive animal versus an animal that is charging or attacking has been included.
- Aggressive: If the officer has time and resources/equipment available place a physical barrier between himself and the animal while redirecting animals attention.
- Charging or Attacking: The officer may use physical force to protect the public and defend himself.

### **Performance Outcome 4.17 Initial investigation of lost missing and abducted persons**

- Language referencing terms defined in the Code of Virginia "missing child" and "critically missing adult" have been added.
  - Missing child is now defined as any person who is under the age of 21 years previously it was under 18 years
- References to Senior Alerts and identification of the statutory requirements for issuing an Amber Alert have been included.

### **Performance Outcome 4.22 Runaway complaint**

- Language referencing the term "missing child" as defined in the Code of Virginia has been added.



**Performance Outcomes 4.57 – 4.60 Terrorism**

- Identify applicable laws, definitions and background information related to terrorism.
- Identify behavior(s) and indicators of suspicious non-criminal and criminal activity that may alert law enforcement to acts of terrorism and identify resources capable of providing assistance.
- Identify common precursors associated with the production of hazardous devices accessible through legal and illegal means.
- Identify the impact of social media on today's terrorism activities.

**The following information was presented by Ms. Barbara Peterson-Wilson:**

**Corrections Officer**

**Performance Outcome 4.5. has been modified.**

The requirement to complete a Terrorism Awareness training course has been removed as have the references to CBRN (E) – chemical, radiological, nuclear, and explosive devices or weapons

**Performance Outcomes 4.6.- 4.9. Terrorism**

The following performance outcomes have been added

- Identify applicable laws, definitions and background information related to terrorism.
- Identify behavior(s) and indicators of suspicious non-criminal and criminal activity that may alert law enforcement to acts of terrorism and identify resources capable of providing assistance.
- Identify common precursors associated with the production of hazardous devices accessible through legal and illegal means.
- Identify the impact of social media on today's terrorism activities.

**Noncustodial**

New performance outcomes were developed for noncustodial employees of the Department of Corrections (DOC). These performance outcomes are applicable to those noncustodial employees designated to carry a firearm by the Director of DOC. A review of the existing performance outcomes for corrections officers was conducted by DCJS staff in conjunction with DOC staff. Performance outcomes relevant to noncustodial employees were identified. (see attached).

## Dispatchers CRC

### **Performance Outcome 2.4.**

A new performance outcome addressing active shooter training for dispatchers was developed after the Dispatcher Community reached out and contacted DCJS requesting information on an Active Shooter Course based on the Advanced Law Enforcement Rapid Response or A.L.E.R.R.T. protocol for Dispatchers. Concerns identified during the public comment period were discussed.

#### **Approval for all performance outcome**

Chief Brown asked if there were any public comments from either the audience or the members of the COT related to any of the proposed performance outcomes. Major Hanley, suggested language be included to address the incidence of off duty officers self-dispatching. Additional language was crafted and approved.

Colonel Russell moved to accept the recommendation. Major Hanley seconded the motion. The motion passed unanimously.

- c. **Certified Crime Prevention Campus Application Review - - Germanna Community College** – Mr. Rick Arrington, Crime Prevention Program Manager, briefed the Committee on the status of the initial certification application for Germanna Community College and recommended the committee's approval. Major Hanley moved to accept the recommendation. Sheriff Roper seconded the motion. The motion passed unanimously.
- d. **Certified Crime Prevention Community re-certification Application Review – Roanoke City** - Mr. Rick Arrington, Crime Prevention Program Manager, briefed the Committee on the status of the re-certification application for Roanoke City and recommended the committee's approval. Sheriff Crawford moved to accept the recommendation. Colonel Russell seconded the motion. The motion passed unanimously.

Rick took a moment to share how Sam has been the best person to work for and expressed how he will truly be missed at DCJS.

### **6. Summary of Public Comment.**

There were no comments during the public comment period.

### **7. Next Meeting.**

The next meeting of the COT will be held on Thursday, June 15, 2017 at 10:00 a.m.

### **8. Adjournment.**

The meeting adjourned at 10:54 a.m.

A motion for adjournment was made by Colonel Russell, and seconded by Sheriff Crawford. The motion passed unanimously.

Approved:

B. Russell

Chair

9.14.17  
Date